

**THEATRE TECHNICAL PRODUCTION MANAGER
DEPARTMENT OF DRAMATIC ARTS, SCHOOL OF FINE AND PERFORMING ARTS
FACULTY OF HUMANITIES**

Term Full-time
(2-year contract with possible renewal; 40 hours per week)

(Job Group K)

Reporting to the Director of the School of Fine and Performing Arts (SFPA) on administrative issues and to the Chair of Dramatic Arts on operational issues, your primary responsibility will be to work with the Chair and producing faculty to manage the production activities and the production personnel of the Department of Dramatic Arts. In consultation with the Chair, you will create the critical path for planning and coordinating production budgets, production schedules and resources and to coordinate and manage the execution of all production related activities (ie. various class-outcomes, minor and major productions and off-campus outreach activities). Liaison and consultation with the university's professional and other municipal and regional interests in the fine and performing arts will be an important aspect of the job, assisting the SFPA to define its developing position in the community. In addition, you will direct a long-range departmental Technical Resource/Space Resource/Equipment plan and coordinate the production staff to organize, maintain and deploy technical equipment, space and resources within this plan. Duties will also include: hiring additional contract workers; negotiating contracts and royalties for SFPA productions; providing production management in areas including budget, personnel management/communications and scheduling for the main stage season and other events; providing hands-on technical support to guide and train students engaged in departmental or SFPA outreach events for the University; and consult, coordinate and collaborate with a range of course instructors across all streams of study to provide the best possible technical support for course delivery .

The successful candidate will possess a University degree with specialization in theatre or successful completion of a specialized training program in theatre production management, or equivalent experience in a professional theatre combined with 7 years related experience in professional theatre production, including demonstrated management experience. Familiarity with the disciplines of Theatre, Art, Music and Dance are essential. Experience with the demands of producing the fine and performing arts in a university environment is an asset.

The Department of Dramatic Arts offers four-year programs of study with streams in Drama in Education and Society, Dramatic Literature and Theatre, leading to a BA Honours in Dramatic Arts; a four-year (20 credit) BA with a Major in Theatre degree, a BA (Pass) degree as well as a minor in Dramatic Arts. The three streams of study are united under one goal: to integrate theory and practice so as to provide students with a broad base of education combining research, practice and creative development. The Department produces two main-stage shows (normally held in the Sean O'Sullivan Theatre) and a variety of smaller events, including the One Act Play Festival and off-site events related to courses in Drama in Education and Society. The Department fosters its relationship with numerous local cultural producers and is positioning itself (as part of the SFPA) as a major cultural resource for the Niagara Peninsula. Brock University is located in St. Catharines, Ontario. We are a short distance from the Shaw Festival, 45 mins from Buffalo, 1h 25 m from Toronto and 2h40m from Stratford, accessible by bus and train.

For more information, please see http://www.brocku.ca/dramatic_arts or contact the Chair of the Department of Dramatic Arts, Marlene Moser at mmoser@brocku.ca.

Applicants are invited to apply on-line (jobs@brocku.ca) or submit a resume and cover letter, including salary expectations and contact information for three references, and **quoting the vacancy number by August 20, 2007** to Human Resources, BROCK UNIVERSITY, St. Catharines ON L2S 3A1. Visit us at www.brocku.ca/hr.

It is Brock University's policy to give consideration to qualified internal applicants.
We appreciate all applications received; however, we will only contact those candidates selected for an interview.