

Collections Assistant, Dance Collection Danse

This is a ten-week position focused on re-housing, condition reporting and cataloguing the Nesta Toumine Costume Collection and Papers. Nesta Williams was a dancer with Col. de Basil's Ballets Russes in the late 1930s and 1940s. She married dancer Slava Toumine and they resettled in her hometown of Ottawa after World War II where she started a ballet company and school; Slava was the primary designer for their productions. Her company, the Ottawa Classical Ballet, was an important group in the regional ballet movement that preceded the founding of the National Ballet of Canada and the Canada Council. The successful candidate will work with papers, photographs and textiles. Qualifications include enrolment in a recognized museum studies or conservation program in Canada with plans to return to school in the fall and applicants must be under 30 years of age. Knowledge of Canadian dance history is an asset and fluency in English is essential.

Location: Dance Collection Danse, 145 George St., Toronto, ON

Wage: \$15/hour, 30 hours per week

Start and End dates: June 11, 2012 to August 17, 2012

Candidate Profile:

The ideal candidate will be in the process of acquiring a degree or diploma in museum studies or conservation. Familiarity with Canadian dance history, performing arts history or theatrical costuming is an asset. Strong writing and communication skills and a detail-oriented nature are also important. A basic knowledge of word processing, e-mail, web browsing and database software is ideal; however, time has been allocated to teach the student how to use the software necessary for this project. DCD is an equal-opportunity employer and is open to receiving applications from all Canadian citizens who meet the YCW eligibility criteria.

Resumés and a covering letter must be sent by May 16, 2012 by e-mail to amy@dcd.ca (pdf preferred) or by mail to:

Amy Bowring
Dance Collection Danse
145 George Street
Toronto, ON M5A 2M6

Only candidates selected for an interview will be contacted. Applicants must register at www.youngcanadaworks.ca.

Candidate Eligibility for the Young Canada Works program

Any student hired must:

- be a Canadian citizen or a permanent resident, or have refugee status in Canada.
Note: Non-Canadian students holding temporary work visas or awaiting permanent status are not eligible.
- be legally entitled to work in Canada.
- be between 16 and 30 years of age at the start of employment.
- meet the specific eligibility criteria of the program for which you apply.
- be registered in the YCW on-line candidate inventory.
- be willing to commit to the full duration of the work assignment.
- not have another full-time job (over 30 hours a week) while employed with YCW.

Student participants in a Summer Work Experience program must:

- have been a full-time student (as defined by his or her educational institution) in the semester preceding the YCW job.
- intend to return to full-time studies in the semester following the YCW job.